



Missouri Division of Workforce Development



SkillUP Transportation-Related Expenses (TRE) Verification Log

PARTICIPANT'S NAME (Last, First, Middle)	DCN
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Please provide documentation to verify days worked or days you attended school or training.

TRE Payment Date Range: Start _____ End _____	Date Received: _____
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	Date of Activity	Type of TRE Activity (Select One)				Departure Location (Address, City, State & Zip Code)	Destination Location (Address, City, State & Zip Code)	Staff Use Only	
		Work	School or Training	Job Center Workshop	Job Center Staff-Assisted Services			Mileage	Comments
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Total Mileage for TRE period. Must have a minimum of 10 miles for entry into Case Management System.

I certify the information I provide for this TRE payment is true and accurate to the best of my knowledge.

X _____
PARTICIPANT'S SIGNATURE DATE

For additional information about Missouri Division of Workforce Development services, contact a Missouri Job Center near you.
Locations and additional information are available at jobs.mo.gov or (888) 728-JOBS (5627).

Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services are available at 711.